

Genevieve Merz

A passionate and hardworking student with the objective to gain knowledge and experience in a marketing position. Possesses practical knowledge in technology, design, and social media.

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EXPERIENCE

MAC LLP- T1 Assembler - Jan 2021 to Present

- Assemble and organize tax forms so partners can efficiently source forms
- Modify client forms and edit forms to fit packages
- Collaborate with fellow employees to effectively fulfill tax packages on time.

La Fromagerie- Cheesemonger - Apr 2021 to Present

- Manage and order inventory based on need
- Curate charcuterie boards and arrange baskets
- Consult with clients to create cheese boards at home
- Prepare website plans and social media posts, as well as photograph inventory

14 Dresses- Founder- Feb 2019 to Present

- Establish a company that rents graduation dresses at a fraction of the cost of a new gown
- Present dresses to clients and organized appointments to try on inventory
- Conceptualize social media marketing to post on a weekly basis

Home Hardware- Sales Associate- Jun 2020 to Apr 2021

- Collaborated with employees to ensure a positive customer experience
- Compiled and filed invoices and cash related forms to ensure a clean and organized work environment
- Planned paint and design portfolios for customers

SKILLS

A creative eye with attention to detail

Exceptional customer service and positive public relations

Dedicated and organized employee

Self-disciplined and able to complete tasks with a high degree of efficiency

AWARDS

LORAN Scholar Semi-Finalist

DECA Provincial Qualifier
2019

Junior Tennis MVP 2019

5 Sport Athlete Award 2019

Duke of Edinburgh Bronze &
Silver Award 2019-2021

Technovation Pitch Winner
2018

LANGUAGES

French (Fluent)

English (Fluent)

EDUCATION

Bluevale Collegiate Sept 2018–Present

- Currently in grade 12
 - Completing Ontario Secondary School Diploma
 - Completing Specialist High Skills Major in Business
 - Participating in the Choose to Lead Program
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INTERESTS AND HOBBIES

Basketball

Volleyball

Racquet Sports

Fashion and Design

Guitar & Vocals

VOLUNTEERING

Scorekeeping– Multi–Sport – Sept 2018 to Present

- Attend meetings to learn in–depth scorekeeping rules and regulations
- Prepare gymnasiums for games of various sports such as basketball and volleyball
- Clean pre and post games to ensure a safe and hygienic area to play

QUALIFICATIONS

WHMIS Certification January 2022

First Aid Awareness 2022

CPR–AED 2022

THE MUSEUM Youth Council– Co–Chair – Sept 2018 to Dec 2020

- Organized and planned monthly meetings
- Arranged meetings with potential artists
- Collaborated with exhibitors to curate a teen–focused exhibition with a focus on climate change

PROJECTS

SheEO Club, Sept 2019 – Present

ASL Club, April 2020– Present

International Exchange (France) – February 2020

Cookbook Publishing, June 2021

SVP Teens– Co–Chair – Sept 2018 to Sept 2020

- Organized and managed bi–weekly meetings
 - Assembled and lead a team of hardworking philanthropic youth
 - Ideated and ran multiple fundraisers including a teddy bear throw, food drives, and clothing drives.
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REFERENCES

Laurel Lavell, Guidance Counselor

Bluevale Collegiate Institute

80 Bluevale Street North

Waterloo, ON

519-885-4620

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Can attest to my leadership & dedication

Adam Sellner, Employer

La Fromagerie

209 Lexington Road

Waterloo, ON

(519)-498-8950

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Can attest to my customer service skills and resourcefulness

Jenn Phillips, Neighbour

Speech-Language Pathologist

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balljenn@gmail.com

Can attest to my discipline and communication
